

MINUTES TO BE APPROVED
Oakland Fund for Children and Youth
Planning and Oversight Committee (POC) Meeting
150 Frank H. Ogawa Plaza, Hearing Room 4
Oakland, CA 94612
Wednesday, March 16, 2011
6:00 p.m. –9:00 p.m.

Committee Members present: David Kahn, David Klein, James Mathews, Nina Horne, Cesar Sanchez, Renato Almanzor, Abraham Ruelas, Kathy Teng Dwyer, Kamaya Surrell and Brandon Sturdivant

Committee Members absent: Kitty Epstein, Korey Gibson and ShaCora Cowart

Staff Members present: Sandra Taylor, CYS Manager, Jasmine Dawson, Program Analyst and Marchelle Huggins, Program Assistant

I. Call to Order

The meeting was called to order at 6:30 p.m.

- POC members and OFCY staff introduced themselves
- The ground rules for POC meetings and public comment instructions were reviewed
- Meeting minutes of February 16th and February 2nd were approved.

II. Open Forum for Youth or Families with Small Children

There were 2 speakers on this item

III. Follow-up Discussion on the Kids First! Set Aside Calculation and Funding for Children and Youth Services Audits

POC members agreed to 1) request the City Administrator to release and apply funds to FY11/12 and FY12/13 monies owed to the Fund in the amount of \$133,759, the amount agreed upon by both departments based on the tru-up calculation for FY04/05, FY05/06 and FY06/07, 2) request the City Auditor to resolve the dispute of the tru-up calculation of \$647,420 less of \$133,759, to expedite a tru-up of the FY07/08 and FY08/09 budget cycles, 3) request the City Attorney to provide a ruling on the tru-up calculations for FY04/05, FY05/06 and FY06/07.

There was 1 speaker on this item.

IV. Grant Renewal Policy for the Oakland Fund for Children and Youth 2010-13 Grants

Ms. Taylor gave an overview of the OFCY grantee reporting timelines relative to grant renewal and performance improvement. Grantees who have unsatisfactory performance have been notified to prepare a written response to OFCY staff by March 23rd. OFCY staff will receive the interim evaluation data from See Change and Public Profit evaluators on March 30th and grantee 3rd quarter report data on April 1st. Staff will provide a status update and recommendation of grantees cited of concern at the POC meeting on April 6th. Taylor continued with an explanation of the "Services Delivered" and "Participation" criteria, standards for achieving performance, program quality data and corresponding thresholds used to monitor programming. The POC agreed to include a policy statement language relative to when a program will be subject for non-renewal.

There were 3 speakers on this item.

- **ACTION: Approve the Grant Renewal Policy for the Oakland Fund for Children and Youth 2010-13 Grants with the insertion of a policy statement for non-renewal.**

Nina Horne moved to approve the grant renewal policy for the Oakland Fund for Children and Youth 2010-13 grants with the insertion of a policy statement for non-renewal. The item was seconded by Abraham Ruelas.

The item passed.

V. Program Service and Participation Data from the interim Evaluation Reports provided by See Change and Public Profit

There were no questions on this item.

VI. Administrative Matters

POC members welcomed Cesar Sanchez, newly elected youth POC member, representing Councilmember Kaplan, At-Large district. Staff will provide the POC member attendance tracking at the next meeting. The evaluation subcommittee is scheduled to meet May/June.

Next POC Meeting

April 6, 2011 – 1 Frank H. Ogawa Plaza, Hearing Room 4

Open Forum

None.

VII. Adjournment

9:00 p.m.